

Tips on Submitting an OSMA Resolution

A resolution is a proposal that asks the OSMA to take a position and/or an action. A resolution consists of at least one directive to take action, or a new/amended position statement accompanied by supporting statements or facts. Once a resolution is submitted, it is considered by the reference committee and then introduced at the OSMA Annual Meeting for discussion and a vote by the House of Delegates (HOD). If the resolution is adopted by the HOD, it becomes OSMA policy.

Before submitting a resolution, members should ask themselves:

- Does the proposal deal with resident or fellow issues?
- Is the proposed matter feasible? (Can it be done?)
- Is it advisable? (Should it be done?)
- Is it efficient and affordable? (What is the cost-benefit ratio?)
- Has a similar report or resolution been presented and rejected? If so, why?
- Is it consistent with current OSMA policy?

What a resolution should include

- Title: Clearly state the issue to be addressed
- Author(s): List the primary author or sponsoring society first followed by co-authors or co-sponsors
- Whereas clause(s)
- Resolved clause(s)
- References
- Relevant OSMA policy

Writing whereas clauses for a resolution

- Should be one sentence long and flow in a logical order
- Provide information on why the resolution should be considered, describe the problem and explain or support how the resolved clauses will correct the problem
- Include relevant statistics, analyses, surveys and commentaries, and cite statements of fact with the appropriate reference.

Writing resolved clauses for a resolution

- Should be one sentence long with the language understood independently of whereas clauses
- Either calls on the OSMA to take a specific action or position and should begin as: "RESOLVED, That our OSMA..."

References in a resolution

All resolutions must cite pertinent references and identify existing relevant OSMA policy on the issue.

Submitting resolutions

After completing the resolution, please email to HOD@okmed.org. Resolutions must be submitted by the deadline, four weeks prior to the OSMA Annual Meeting.

Late and emergency resolution process

A resolution is considered late if it is submitted after the resolution deadline but 7 days prior to the meeting being called to order. A resolution is considered an emergency if it is submitted within 7 days of the meeting or after the meeting has been called to order.

If a resolution is submitted late, the OSMA Board of Trustees will vote on whether or whether the late resolution should be considered by the House of Delegates.

Emergency resolutions require a simple majority from the House of Delegates to be considered for a vote.